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February 21, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A NOTICE OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on July 26, 2011, to accept future amendments to the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) 2U90TP917012-11 that permit the redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA 2U90TP917012-11 Revised (Amendment 14), issued by the CDC on January 16, 2013, for the Public Health Emergency Preparedness (PHEP) Cooperative Agreement for the period August 10, 2011 through August 9, 2013 (Budget Year 11).

This amendment approves and permits the redirection of funds totaling \$790,350 within three funding categories of the CDC PHEP Cooperative Agreement: Base, Cities Readiness Initiative (CRI), and Risk Based Initiative (RBI).

Base:

A total of \$450,317 will be redirected from various line items to:

Contractual: A total of \$307,740 will be used to enhance the Department of Public Health's (DPH) community preparedness capabilities with the development and implementation of the community resilience toolkit and training on the toolkit to pilot communities and partners; and to expand a current project by including additional trainings that build upon and reinforce preparedness, response, and resilience among child care providers.

Supplies: A total of \$52,228 will be used to procure supplies to support the Technical Advisory Group field operations to effectively respond to and assess incidents of bioterrorism threats; provide public health facilities with emergency supplies; support hosting, maintenance, and licensing fees for disaster management applications; and provide office supplies for public health finance and health education staff to complete grant-related closeout activities.

Other Budget Category: A total of \$35,298 will be used for a DPH licensed clinical professionals skills review, to ensure staff are prepared to respond to a public health emergency; the printing, storing, delivering and recycling of emergency preparedness and recovery materials; the installation of an emergency ham radio at DPH's headquarters; and basic modifications to existing office space to maximize efficiency and accommodate staff.

Indirect Cost: A total of \$55,051 will be used for additional indirect costs incurred during the time period of August 10, 2011 through August 9, 2012.

Cities Readiness Initiative:

A total of \$324,782 will be redirected from various line items to:

Contractual: A total of \$26,873 will be used to enhance DPH's emergency management capabilities by recovering and re-packaging Points of Dispensing (POD) kits needed for POD operations; and to integrate the use of tablet technology to develop an incident data reporting network using PODs.

Equipment: A total of \$96,630 will be used to procure public health laboratory equipment to support medical countermeasure distribution and dispensing for all-hazards events including molecular typing for pathogens; storage for patient samples, strains, and reagents; and a microplate reader system for analysis of enzymes.

Supplies: A total of \$34,676 will be used to support hosting, maintenance, and application development for POD locations; procure communication supplies to maintain a constant communication linkage with local, state, and federal support agencies in the event of a complete loss of communications; procure response uniforms to ensure team members have access to POD sites during activation; and procure computers to support mapping technology for interactive applications such as vulnerable population maps and POD locators.

Other Budget Category: A total of \$166,603 will be used for printing, producing, and delivering overall community preparedness and recovery materials for community outreach events and for communities participating in the Los Angeles County Community Disaster Resilience Project.

Risk Based Initiative

A total of \$15,251 will be redirected from various line items to:

Supplies: A total of \$11,729 will be used to procure an audience response system to collect data that will be used to develop a matrix that describes and prioritizes public health threats and risks within the Metropolitan Statistical Area.

Indirect Cost: A total of \$3,522 will be used for additional indirect costs incurred during the time period of August 10, 2011 through August 9, 2012.

The approved budget under CDC NA 2U90TP917012-11 Revised remains at \$23,993,552.

County Counsel has reviewed and approved CDC NA 2U90TP917012-11 Revised, Amendment 14 as to use and this delegated authority action.

Each Supervisor
February 21, 2013
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If you have any questions or require additional information, please let me know.

JEF: os
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors